

Acts, Rules, Orders, instructions, guidelines used while performing duties

- Guidelines and Government sanction in respect of “2401- Crop Husbandry- (Plan)-109- Extension & Farmers Training SB-97 Scheme for Agriculture extension & Training services to the farmers”.
- Cases of verification of pay of employees of Districts Kaithal, Kurukshetra and Panchkula.
- Cases of verification of interest on all kinds of loans/advances.
- JBJ sanctions.
- Proposals/Sanctions of rent for hiring of private buildings for office use.
- Sr. No. 6 of Rule 15.1 of CSR Vol-I Part-I.
- Rent assessment made and NACRRC issued by PWD(B&R), Haryana.
- Sending of proposal for sanction of the Scheme 2401- Crop Husbandry- (Plan)-109- Extension & Farmers Training SB-97 Scheme for Agriculture extension & Training services to the farmers.
- Budget allotment under the above Scheme.