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NEW DELHI

भारत निर्वाचन आयोग सचिवालय  
SECRETARIAT OF THE ELECTION COMMISSION OF INDIA

निर्वाचन सदन, अशोक रोड, नई दिल्ली-110001  
Nirvachan Sadan, Ashoka Road, New Delhi-110001.

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No. 437/6/1/INST/2013-CC&BE

Dated: 13<sup>th</sup> November, 2013

To

The Chief Electoral Officers of :-

1. Chhattisgarh, Raipur;
2. Rajasthan, Jaipur;
3. Madhya Pradesh, Bhopal
4. Mizoram, Aizawl;
5. NCT of Delhi, Delhi.

Subject :-

General Election to the State Legislative Assemblies, 2013-Application of Model Code of Conduct- Display of names of MPS etc. under MPLAD Scheme on water tankers etc. - regarding.

Sir,

I am directed to say that Commission has been receiving complaints that names of MPs/MLAs painted on mobile objects like water tanks, ambulances etc. funded under MPLAD schemes are moving on various places in election going States. The Commission has considered the matter and has directed that the names of MPs/MLAs etc. appearing on such moving vehicles etc. should be covered suitably during the election period as such vehicles moving from one place to another may be considered as a form of election campaign in favour of the MP/MLA etc. concerned.

This shall be brought to the notice of all concerned for compliance.

Yours faithfully,

(K. AJAYA KUMAR)  
PRINCIPAL SECRETARY

Copy to Chief Electoral Officers of all other States/Union Territories.

All 2014 Sec'd

# **ELECTION COMMISSION OF INDIA**

## **MODEL CODE OF CONDUCT FOR THE GUIDANCE OF POLITICAL PARTIES AND CANDIDATES**

### **I. General Conduct**

(1) No party or candidate shall include in any activity which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic.

(2) Criticism of other political parties, when made, shall be confined to their policies and programme, past record and work. Parties and Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the leaders or workers of other parties. Criticism of other parties or their workers based on unverified allegations or distortion shall be avoided.

(3) There shall be no appeal to caste or communal feelings for securing votes. Mosques, Churches, Temples or other places of worship shall not be used as forum for election propaganda.

(4) All parties and candidates shall avoid scrupulously all activities which are "corrupt practices" and offences under the election law, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing within 100 meters of polling stations, holding public meetings during the period of 48 hours ending with the hour fixed for the close of the poll, and the transport and conveyance of voters to and from polling station.

(5) The right of every individual for peaceful and undisturbed home-life shall be respected, however much the political parties or candidates may resent his political opinions or activities. Organizing demonstrations or picketing before the houses of individuals by way of protesting against their opinions or activities shall not be resorted to under any circumstances.

(6) No political party or candidate shall permit its or his followers to make use of any individual's land, building, compound wall etc., without his permission for erecting flag-staffs, suspending banners, pasting notices, writing slogans etc.

(7) Political parties and candidates shall ensure that their supporters do not create obstructions in or break up meetings and processions organized by other parties. Workers or sympathisers of one political party shall not create disturbances at public meetings organized by another political party by putting questions orally or in writing or by distributing leaflets of their own party. Processions shall not be taken out by one

party along places at which meetings are held by another party. Posters issued by one party shall not be removed by workers of another party.

## **II. Meetings**

(1) The party or candidate shall inform the local police authorities of the venue and time any proposed meeting well in time so as to enable the police to make necessary arrangements for controlling traffic and maintaining peace and order.

(2) A Party or candidate shall ascertain in advance if there is any restrictive or prohibitory order in force in the place proposed for the meeting if such orders exist, they shall be followed strictly. If any exemption is required from such orders, it shall be applied for and obtained well in time.

(3) If permission or license is to be obtained for the use of loudspeakers or any other facility in connection with any proposed meeting, the party or candidate shall apply to the authority concerned well in advance and obtain such permission or license.

(4) Organizers of a meeting shall invariably seek the assistance of the police on duty for dealing with persons disturbing a meeting or otherwise attempting to create disorder. Organizers themselves shall not take action against such persons.

## **III. Procession**

(1) A Party or candidate organizing a procession shall decide before hand the time and place of the starting of the procession, the route to be followed and the time and place at which the procession will terminate. There shall ordinarily be no deviation from the programme.

(2) The organizers shall give advance intimation to the local police authorities of the programme so as to enable the latter to make necessary arrangement.

(3) The organizers shall ascertain if any restrictive orders are in force in the localities through which the procession has to pass, and shall comply with the restrictions unless exempted specially by the competent authority. Any traffic regulations or restrictions shall also be carefully adhered to.

(4) The organizers shall take steps in advance to arrange for passage of the procession so that there is no block or hindrance to traffic. If the procession is very long, it shall be organized in segments of suitable lengths, so that at convenient intervals, especially at points where the procession has to pass road junctions, the passage of held up traffic could be allowed by stages thus avoiding heavy traffic congestion.

(5) Processions shall be so regulated as to keep as much to the right of the road as possible and the direction and advice of the police on duty shall be strictly complied with.

6) If two or more political parties or candidates propose to take processions over the same route or parts thereof at about the same time, the organizers shall establish contact well in advance and decide upon the measures to be taken to see that the processions do not clash or cause hindrance to traffic. The assistance of the local police shall be availed of for arriving at a satisfactory arrangement. For this purpose the parties shall contact the police at the earliest opportunity.

(7) The political parties or candidates shall exercise control to the maximum extent possible in the matter of processionists carrying articles which may be put to misuse by undesirable elements especially in moments of excitement.

(8) The carrying of effigies purporting to represent member of other political parties or their leaders, burning such effigies in public and such other forms demonstration shall not be countenanced by any political party or candidate.

#### **IV. Polling Day**

All Political parties and candidates shall –

(i) co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction.

(ii) supply to their authorized workers suitable badges or identity cards.

(iii) agree that the identity slip supplied by them to voters shall be on plain (white) paper and shall not contain any symbol, name of the candidate or the name of the party;

(iv) refrain from serving or distributing liquor on polling day and during the forty eight hours preceding it.

(v) not allow unnecessary crowd to be collected near the camps set up by the political parties and candidates near the polling booths so as to avoid Confrontation and tension among workers and sympathizers of the parties and the candidate.

(vi) ensure that the candidate's camps shall be simple. They shall not display any posters, flags, symbols or any other propaganda material. No eatable shall be served or crowd allowed at the camps and

(vii) co-operate with the authorities in complying with the restrictions to be imposed on the plying of vehicles on the polling day and obtain permits for them which should be displayed prominently on those vehicles.

#### **V. Polling Booth**

Excepting the voters, no one without a valid pass from the Election Commission shall enter the polling booths.

## **VI. Observers**

The Election Commission is appointing Observers. If the candidates or their agents have any specific complaint or problem regarding the conduct of elections they may bring the same to the notice of the Observer.

## **VII. Party in Power**

The party in power whether at the Centre or in the State or States concerned, shall ensure that no cause is given for any complaint that it has used its official position for the purposes of its election campaign and in particular -

(i) (a) The Ministers shall not combine their official visit with electioneering work and shall not also make use of official machinery or personnel during the electioneering work.

(b) Government transport including official air-crafts, vehicles, machinery and personnel shall not be used for furtherance of the interest of the party in power;

(ii) Public places such as maidens etc., for holding election meetings, and use of helipads for air-flights in connection with elections shall not be monopolized by itself. Other parties and candidates shall be allowed the use of such places and facilities on the same terms and conditions on which they are used by the party in power;

(iii) Rest houses, dark bungalows or other Government accommodation shall not be monopolized by the party in power or its candidates and such accommodation shall be allowed to be used by other parties and candidates in a fair manner but no party or candidate shall use or be allowed to use such accommodation (including premises appertaining thereto) as a campaign office or for holding any public meeting for the purposes of election propaganda;

(iv) Issue of advertisement at the cost of public exchequer in the newspapers and other media and the misuse of official mass media during the election period for partisan coverage of political news and publicity regarding achievements with a view to furthering the prospects of the party in power shall be scrupulously avoided.

(v) Ministers and other authorities shall not sanction grants/payments out of discretionary funds from the time elections are announced by the Commission; and

(vi) From the time elections are announced by Commission, Ministers and other authorities shall not -

(a) announce any financial grants in any form or promises thereof; or

(b) (except civil servants) lay foundation stones etc. of projects or schemes of any kind; or

(c) make any promise of construction of roads, provision of drinking water

facilities etc.; or

(d) make any ad-hoc appointments in Government, Public Undertakings etc. which may have the effect of influencing the voters in favor of the party in power.

**Note :** The Commission shall announce the date of any election which shall be a date ordinarily not more than three weeks prior to the date on which the notification is likely to be issued in respect of such elections.

(vii) Ministers of Central or State Government shall not enter any polling station or place of counting except in their capacity as a candidate or voter or authorized agent.

#### **VIII Guidelines on Election Manifestos**

1. The Supreme Court in its judgment dated 5th July 2013 in SLP(C) No. 21455 of 2008 ( S. Subramaniam Balaji Vs Govt. of Tamil Nadu and Others) has directed the Election Commission to frame guidelines with regard to the contents of election manifestos in consultation with all the recognized political parties. The guiding principles which will lead to framing of such guidelines are quoted below from the judgment:-

- (i) "Although, the law is obvious that the promises in the election manifesto cannot be construed as 'corrupt practice' under Section 123 of RP Act, the reality cannot be ruled out that distribution of freebies of any kind, undoubtedly, influences all people. It shakes the root of free and fair elections to a large degree".
- (ii) "The Election Commission, in order to ensure level playing field between the contesting parties and candidates in elections and also in order to see that the purity of the election process does not get vitiated, as in past been issuing instructions under the Model Code of Conduct. The fountainhead of the powers under which the Commission issues these orders is Article 324 of the Constitution which mandates the Commission to hold free and fair elections."
- (iii) "We are mindful of the fact that generally political parties release their election manifesto before the announcement of election date, in that scenario, strictly speaking, the Election Commission will not have the authority to regulate any act which is done before the announcement of the date. Nevertheless, an exception can be made in this regard as the purpose of election manifesto is directly associated with the election process".

2. Upon receiving the above directions of the Hon'ble Supreme Court, the Election Commission held a meeting with the recognized National and State Political Parties for consultation with them in the matter and took note of their conflicting views in the matter.

During consultations, while some political parties supported the issuance of such guidelines, others were of the view that it is their right and duty towards voters to make such offers and promises in manifestos in a healthy democratic polity. While the Commission agrees in principle with the point of view that framing of manifestos is the right of the political parties, it cannot overlook the undesirable impact of some of the promises and offers on the conduct of free and fair elections and maintaining level playing field for all political parties and candidates.

3. The Constitution under Article 324 mandates the Election Commission, to conduct elections inter alia to the Parliament and the State Legislatures. Having due regard to the above directions of the Supreme Court and after consultation with the Political Parties, the Commission, in the interest of free and fair elections, hereby directs that Political Parties and Candidates while releasing election manifestos for any election to the Parliament or State Legislatures, shall adhere to the following guidelines :-

(i) The election manifesto shall not contain anything repugnant to the ideals and principles enshrined in the Constitution and further that it shall be consistent with the letter and spirit of other provisions of Model Code of Conduct.

(ii) The Directive Principles of State Policy enshrined in the Constitution enjoin upon the State to frame various welfare measures for the citizens and therefore there can be no objection to the promise of such welfare measures in election manifestos. However, political parties should avoid making those promises which are likely to vitiate the purity of the election process or exert undue influence on the voters in exercising their franchise.

(iii) In the interest of transparency, level playing field and credibility of promises, it is expected that manifestos also reflect the rationale for the promises and broadly indicate the ways and means to meet the financial requirements for it. Trust of voters should be sought only on those promises which are possible to be fulfilled.

By-email / Speed Post

**ELECTION COMMISSION OF INDIA**

Nirvachan Sadan, Ashoka Road, New Delhi – 110 001

DILIP K. VARMA  
UNDER SECRETARY

No. 437/6/INST/2014

Date : 11th September, 2014

To,

The Chief Electoral Officers of  
1. Haryana, Chandigarh  
2. Jammu & Kashmir, Srinagar  
3. Jharkhand, Ranchi  
4. Maharashtra, Mumbai

Subject: - General/Bye-Elections to the House of People/State Legislative Assemblies-  
Application of Model Code of Conduct- **Display of Photos of Political  
Functionaries on beneficiary cards, electric bills, construction site plaques etc.** -  
Clarification- regarding.

Sir,

I am directed to state that some clarification has been sought by the various Chief Electoral Officers on display of Photos of political functionaries on beneficiary cards, construction site and electric bills etc. The Commission has considered the issue and has decided as follows: -

- (i) Beneficiary cards distributed to beneficiaries, construction site plaques etc. erected during the enforcement of Model Code of Conduct shall not contain photographs, messages of Chief Ministers, Ministers and other political functionaries. However, no interference is called for in respect of photos of political functionaries on beneficiary cards, construction site plaques etc. that are distributed/erected prior to the enforcement of model code of conduct.
- (ii) Similarly electricity bills, water bills etc. to be generated after the enforcement of Model Code of Conduct should not contain any photographs or messages/symbols of political functionaries/parties.
- (iii) The instructions contained in Commission's letter No. 437/6/INST/2013-CC&BE, dated 13/11/2013, (copy enclosed) shall also be scrupulously followed.

Yours faithfully,

**(DILIP K. VARMA)**



# ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001.

No. ECI/PN/43/2014

Dated: 12<sup>th</sup> September, 2014

## PRESS NOTE

**Subject: Schedule for General Election to the Legislative Assemblies of Haryana and Maharashtra and bye-elections to the Parliamentary/Assembly Constituencies of various States-Regarding.**

The terms of the Legislative Assemblies of Haryana and Maharashtra are normally due to expire as follows:

Haryana	:	27.10.2014
Maharashtra	:	08.11.2014

By virtue of its powers, duties and functions under Article 324 read with Article 172(1) of the Constitution of India and Section 15 of Representation of the People Act, 1951, the Commission is required to hold elections to constitute the new Legislative Assemblies in the State of Haryana and Maharashtra before expiry of their present term.

### (1) Assembly Constituencies

The total number of Assembly Constituencies in the States of Haryana and Maharashtra and seats reserved for the Scheduled Castes and the Scheduled Tribes, as determined by the Delimitation Commission under the Delimitation Act, 2002, are as under: -

States	Total No. of Assembly Constituencies	Reserved for SCs	Reserved for STs
Haryana	90	17	--
Maharashtra	288	29	25

### (2) Electoral Rolls

The Electoral Rolls of all existing Assembly Constituencies in the States of Haryana and Maharashtra on the basis of the electoral rolls revised with reference to 1.1.2014 as the qualifying date have been finally published on 31.07.2014. The number of electors in the States, as on 31.07.2014, is as under:

States	Total No. of Electors
Haryana	16158117
Maharashtra	82591826

**(3) Photo Electoral Rolls**

Photo electoral rolls will be used during the forthcoming general elections and photo percentages in Photo Electoral Rolls of these States are as follows:-

States	Percentage of Photo Electoral Rolls
Haryana	100
Maharashtra	91.30

**(4) Electors Photo Identity Cards (EPIC)**

Identification of the voters at the polling booth at the time of poll shall be mandatory. Electors who have been provided with EPIC shall be identified through EPIC. Presently, the EPIC coverage in the State is as under:-

States	Percentage of EPIC
Haryana	100
Maharashtra	92.40

All the residual electors are advised to obtain their Elector Photo Identity Cards from the Electoral Registration Officers of their Assembly Constituencies urgently.

In order to ensure that no voter is deprived of his/her franchise, if his/her name figures in the Electoral Rolls, separate instructions will be issued to allow additional documents for identification of voters, if needed.

**(5) Polling Stations**

Polling Stations in the poll going States as on the date of final publication of electoral rolls are as follows:

States	No. of Polling Stations
Haryana	16244
Maharashtra	90403

For the facility of physically challenged persons, instructions have been issued to ensure that all polling stations as far as practicable, are located at ground floor and ramps are provided. Facilitation shall also be provided for locating electors' names in a polling station or a group of polling stations through help lines and facilitation centers.

**(6) Basic Minimum Facilities (BMF) at Polling Stations**

The Commission has issued instructions to the Chief Electoral Officers of all

States to ensure that every Polling Station is equipped with Basic Minimum Facilities (BMF) like drinking water, shed, toilet, ramp for the physically challenged voters and a standard voting compartment etc.

**(7) Polling Parties and Randomization**

Polling parties shall be formed randomly, through special application software. Three-stage randomization will be adopted. First, from a wider district database of eligible officials, a shortlist of a minimum 120% of the required numbers will be randomly picked up. This group will be trained for polling duties. In the second stage, from this trained manpower, actual polling parties as required shall be formed by random selection software in the presence of General Observers. In the third randomization, the polling stations will be allocated randomly just before the polling party's departure. There shall be randomization for such Police Constables and Home guards also, who are deployed at the polling stations on the poll day.

**(8) Electronic Voting Machines (EVMs)**

The poll in these States will be conducted at all polling stations using EVMs. The Commission has already made arrangements to ensure availability of adequate number of EVMs for the smooth conduct of elections. The Commission has issued a new set of instructions with regard to the First Level Check of EVMs, that will be used in the poll in these States. The First Level Check of EVMs, has been done in the presence of representatives of political parties. A two-stage randomization of EVMs will be made. In the first stage, all the EVMs stored in the district storage centre will be randomized by the District Election Officer (DEO) in the presence of the representatives of the recognized political parties for allocation assembly constituency-wise. EVMs will be prepared and set for elections after finalization of the contesting candidates. At this stage also, candidates or their agents/representatives will be allowed to check and satisfy themselves in every manner about the functionality of the EVMs. After the EVMs in a constituency are prepared for the poll by the Returning Officer and the ballot units are fitted with ballot papers, then the EVMs will again be randomized to decide the actual polling stations in which they will be ultimately used. The Second Stage randomization will be done in the presence of Observers, Candidates or their Election Agents.

**(9) None of the Above (NOTA) Option in EVMs**

In its judgment dated 27<sup>th</sup> September, 2013 in Writ Petition (C) No. 161 of 2004, the Supreme Court has directed that there should be a "None of the Above" (NOTA) option on the ballot papers and EVMs. The Court has directed that the

Commission should implement it 'either in a phased manner or at a time with the assistance of Government of India'.

On the Balloting Unit, below the name of the last candidate, there will now be a button for NOTA option so that electors who do not want to vote for any of the candidates can exercise their option by pressing the button against NOTA.

The Commission is taking steps to bring this to the knowledge of voters and all other stakeholders and to train all field level officials including the polling personnel about the NOTA option.

**(10) Affidavits of candidates – all columns to be filled in**

In pursuance of the judgment dated 13<sup>th</sup> September, 2013 passed by the Supreme Court in Writ Petition (C) No. 121 of 2008, which among other things makes it obligatory for the Returning Officer "to check whether the information required is fully furnished at the time of filing of affidavit with the nomination paper", the Commission has issued instructions that in the affidavit to be filed along with the nomination paper, candidates are required to fill up all columns. If any column in the affidavit is left blank, the Returning Officer will issue a notice to the candidate to file the affidavit with all columns filled in. After such notice, if a candidate fails to file affidavit complete in all respect, the nomination paper will be liable to be rejected at the time of scrutiny. The Chief Electoral Officers have been directed to brief all Returning Officers about the judgment of the Supreme Court and the Commission's instructions.

**(11) Communication plan**

The Commission attaches great importance to preparation and implementation of a perfect communication plan at the district/constituency level for the smooth conduct of elections and to enable concurrent intervention and mid course correction on the poll day. For the said purpose, the Commission has directed the Chief Electoral Officers of all the polling going states to coordinate with the officers of Telecommunication Department in the State headquarters, BSNL/MTNL authorities, the representatives of other leading service providers in the States so that network status in the States is assessed and communication shadow areas be identified. The CEOs have also been advised to ensure best communication plan in their States.

**(12) Videography**

All critical events will be video-graphed. District Election Officers will arrange sufficient number of video and digital cameras and camera teams for the purpose. The events for videography will include filing of nominations, scrutiny thereof and allotment of symbols, First Level Checking, preparations and storage of Electronic Voting Machines, important public meetings, processions etc. during campaign, process of dispatching of postal ballot papers, polling process in identified vulnerable polling stations, storage of polled EVMs, counting of votes etc. Webcasting, Videography and Digital cameras will also be deployed inside polling booths wherever needed. CDs of video recordings will be available on payment to anyone who wishes to obtain a copy of the same.

**(13) Law and Order and Deployment of Forces**

Conduct of elections involves elaborate security management. It includes ensuring the security of polling personnel, security at the polling stations, security of polling materials and also the overall security of the election process. Central Armed Police Forces (CAPFs) are deployed for area domination prior to poll in order to build confidence in the minds of voters specially vulnerable voters viz. weaker section, minorities etc. Keeping all this in mind, the very designing of the poll schedule, and sequencing of multi-phase elections and choice of constituencies for each phase had to follow the logic of force availability and force management.

The Commission has taken various measures to ensure free and fair elections by creating an atmosphere in which each elector is able to access the polling station without being obstructed or being unduly influenced/intimidated by anybody.

Based on the assessment of the ground situation, Central Armed Police Forces (CAPF) and State Armed Police (SAP) drawn from other States will be deployed during these elections. The CAPF and SAP will be used generally for safeguarding the polling stations and for providing security to the electors and polling personnel at the polling stations on the poll day. Besides, these forces will be used for securing the strong rooms where the EVMs are stored and for securing the counting centers and for other purposes, as required.

The Commission has been issuing instructions from time to time with regard to the advance preventive measures to be taken by the District Magistrates and Police authorities to maintain the Law & Order and to create atmosphere conducive for the conduct of free and fair elections. The Commission will be constantly monitoring the

ground situation closely and will take appropriate measures to ensure peaceful, free and fair polls in these States.

**(14) Protection to SC/ST Electors**

As per Section 3 (1) (vii) of Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989, whoever, not being a member of a Scheduled Caste or Scheduled Tribe, forces or intimidates a member of a Scheduled Caste or a Scheduled Tribe not to vote or to vote for a particular candidate or to vote in a manner other than that provided by law shall be punishable with imprisonment for a term which shall not be less than six months but which may extend to five years and with fine. The Commission has asked the State Governments to bring these provisions to the notice of all concerned for prompt action.

**(15) General Observers**

The Commission will deploy General Observers in adequate number to ensure smooth conduct of elections. The Observers will be asked to keep a close watch on every stage of the electoral process to ensure free and fair elections. Their names, addresses within the district/constituency and their telephone numbers will be publicized in local newspapers so that the general public can quickly approach them for any grievance redressal. The Observers will be given a detailed briefing by the Commission before their deployment. Commission may also deploy Police Observers to keep a close watch on law & order situation.

**(16) Election Expenditure Monitoring**

Comprehensive instructions for the purpose of effective monitoring of the election expenditure of the candidates have been issued, which include formation of flying squads, static surveillance Teams, video surveillance Teams, involvement of Investigation Directorates of Income Tax Deptt. etc. State Excise Departments and police authorities have been asked to monitor production, distribution, sale and storage of liquor and other intoxicants during the election process.

For greater transparency and for ease of monitoring of Election Expenses, Candidates would be required to open a separate bank account and incur their election expenses from that very account. The Investigation Directorate of Income Tax Dept. has been asked to open Air Intelligence unit in the airports of these states and also to gather intelligence and take necessary action against movement of large sum of money in these states.

Expenditure Observers and Assistant Exp. Observers from Central Government are being appointed to keep close watch on election expenditure of the candidates. Control room and Complaint Monitoring Centre with 24 hours toll free numbers shall be operative during the entire election process. Banks and financial intelligence units of Government of India have been asked to forward suspicious cash withdrawal reports to the election officials.

All candidates must ensure that they file their affidavits in the revised format (Form 26) only. The revised format is available on the ECI website and in Returning Officer's handbook.

**(17) Paid News**

To deal with the issue of 'Paid News', a mechanism has been laid out with three tier of Media certification and Monitoring Committees (MCMC) at District, State and ECI level. Revised comprehensive instruction on 'Paid News' are available on the Commission's Website.

Necessary instructions have been issued to the CEOs of the poll going states to ensure briefing of political parties and Media in the districts about 'Paid News' and the mechanism to check 'Paid News'. The MCMCs of all states have been trained to do their job.

**(18) Police Observers**

The Commission may deploy IPS officers as Police Observers in district level, in the poll going States depending upon the need and sensitivity. They will monitor all activities relating to force deployment, law and order situation and co-ordinate between civil and Police administration to ensure free and fair election.

**(19) Micro Observers**

In addition to General Observers, the Commission will also deploy Micro Observers to observe the poll proceedings in the polling stations on the poll day in selected critical polling stations. They will be chosen from Central Government/Central PSUs officials. Micro-Observers will observe the proceedings at the polling stations on the poll day right from the mock poll to the completion of poll and the process of sealing of EVMs and other documents to ensure that all instructions of the Commission are complied with by the Polling Parties and the Polling Agents. They will report to the General Observers directly about any vitiation of the poll proceedings in their allotted polling stations.

**(20) Systematic Voters' Education and Electoral Participation (SVEEP)**

Comprehensive measures for voters' education were taken up during the Special Roll Revision process in the poll going states. These measures will continue during the electoral process. Chief Electoral Officers of the poll-going states have been directed to ensure wide dissemination of election related information and also for carrying out Voter Education campaigns as well as adequate facilitation measures for ensuring wider participation of people in polling.

Model polling stations will also be set up in identified districts. Voter-helplines, Voters' Facilitation Centres, web and SMS based search facilities are active for assistance of voters. There are special facilities in place for those, who are physically challenged or have special needs.

**(21) Conduct of Officials**

The Commission expects all officials engaged in the conduct of elections to discharge their duties in an impartial manner without any fear or favour. They are deemed to be on deputation to the Commission and shall be subject to its control, supervision and discipline. The conduct of all Government officials who have been entrusted with election related responsibilities and duties would remain under constant scrutiny of the Commission and strict action shall be taken against those officials who are found wanting on any account.

The Commission has already given instructions that no election related official or Police officer of the rank of Inspector and above shall be allowed to continue in his home district. Besides, instructions have also been issued that election related officials including police officials of Inspector level & above who have completed three years in a district during last four years should be transferred out of that district. Police officers of the rank of Sub Inspectors who have completed three years in a Sub Division/Assembly Constituency or are posted in their home sub division/assembly constituency shall be transferred out of that Sub Division and the Assembly Constituency.

The Commission has also instructed the State Governments not to associate any officer with the electoral process against whom charges have been framed in a court of law in any case.

**(22) District Election Plan**

The District Election Officers have been asked to prepare a comprehensive district election plan in consultation with SPs and Sector Officers including the route



plan and communication plan for conduct of elections. These plans will be vetted by the Observers taking into account vulnerability mapping exercise and mapping of critical polling station in accordance with Election Commission of India's extant instructions.

**(23) Model Code of Conduct**

The Model Code of Conduct comes into effect immediately from now onwards. All the provisions of the Model Code will apply to the whole of poll going States and will be applicable to all candidates, political parties, the State Government of Haryana & Maharashtra. The Model Code of Conduct shall be applicable to the Union Govt. for the States concerned.

The Commission has made elaborate arrangements for ensuring the effective implementation of the MCC Guidelines. Any violations of these Guidelines would be strictly dealt with and the Commission re-emphasizes that the instructions issued in this regard from time to time should be read and understood by all Political Parties, contesting candidates and their agents/representatives, to avoid any misgivings or lack of information or understanding/interpretation.

**(24) Photo Voter Slips**

To facilitate the voters to know where he/she is enrolled as a voter at a particular polling station and what is his/her serial number in the Electoral roll, the Commission has directed that voter slip along with Photo (wherever present in the roll) will be distributed to all enrolled voters by the District Election Officer. It has also been directed that the said voter slip should be in the languages in which electoral roll is published for that Assembly Constituency.

**(25) Complaint redressal mechanism – Call Center and Website based**

All poll going States shall have a complaint redressal mechanism based on website and call center. The number of call center is 1950, which is a toll free number. The URL of the complaint registration website will be announced for each State by the respective Chief Electoral Officer separately. Complaints can be registered by making calls to the toll free call center numbers or on the web site. Action will be taken within time limit on all complaints. Complainants will also be informed of the action taken by SMS and by the call center. Complainants can also see the details of the action taken on their complaints on the website.

**(26) Schedules of Election**

The Commission has prepared the Schedules for holding General Elections to the Legislative Assemblies of Haryana, Maharashtra and for bye elections in Parliament and Assembly Constituencies after taking into consideration all relevant aspects, like the Climatic conditions, Academic Calendars, Festivals, prevailing law and order situation in the States, availability of Central Police Forces, time needed for movement, transportation and timely deployment of forces, and assessment of other ground realities.

The Commission after considering all relevant aspects has decided to recommend to the Governors of the States, to issue notifications for the General Elections to the Legislative Assemblies of the states of Haryana & Maharashtra under the relevant provisions of the Representation of the People Act, 1951. The Election Schedule for general election to the Legislative Assemblies of Haryana & Maharashtra is appended at **Annexure '1-A'**.

**(27) Bye-Election to Parliamentary Constituency**

(a) **39 Beed PC of Maharashtra** - The Commission has also decided to hold bye-election from 39-Beed Parliamentary Constituency of Maharashtra. The election schedule for 39-Beed PC is at **Annexure '1-A'**.

(b) **13 Kandhamal PC of Odisha** - The Commission has also decided to hold bye-election from 13-Kandhamal Parliamentary Constituency of Odisha. The election schedule for 13-Kandhamal PC is at **Annexure '1-B'**.

**(28) Bye-Elections to Assembly Constituencies**

The Commission has also decided to hold bye-elections from the following Assembly Constituencies as per schedule mentioned at **Annexure '1-A'**.

<b>Name of State</b>	<b>No. and name of Assembly Constituency</b>
Arunachal Pradesh	58-Kanubari (ST)
Manipur	38-Hiyanglam
Nagaland	11-Northern Angami-II (ST)
Uttar Pradesh	08-Kairana
Gujarat	69-Rajkot West

As for Bye elections in Parliamentary and Assembly Constituencies, the Model Code of Conduct shall come into force with immediate effect in the district(s) in which the whole or any part of the Parliament or Assembly Constituencies going for bye-elections are included, subject to partial modification as issued vide Commission's instruction No. 437/INST/201/CC&BE, dated 26<sup>th</sup> April, 2012 (available on the Commission's website). The Model Code of Conduct shall be applicable to all

candidates, political parties and the State Government concerned. The Model Code of Conduct shall also be applicable to the Union Government in respect of the district(s) / and Constituencies of the State concerned.

  
(SUMIT MUKHERJEE)  
SECRETARY

Schedule

- A: Schedule for General Elections to the Legislative Assemblies of Haryana & Maharashtra**
- B: Schedule for bye-election from 39-Beed Parliamentary Constituency of Maharashtra**
- C: Schedule for bye-elections from 58-Kanubari (ST) AC of Arunachal Pradesh, 38-Hiyanglam AC of Manipur, 11-Northern Angami-II (ST) AC of Nagaland, 69-Rajkot West of Gujarat and 08-Kairana AC of Uttar Pradesh**

Date of Issue of Gazette Notification	Last Date for Nominations	Date for Scrutiny of Nominations	Last date for withdrawal of candidatures	Date of poll if necessary
20.09.2014 (Saturday)	27.09.2014 (Saturday)	29.09.2014 (Monday)	01.10.2014 (Wednesday)	15.10.2014 (Wednesday)

Date of Counting : 19.10.2014 (Sunday)

Date before which elections shall be Completed : 22.10.2014 (Wednesday)

**ANNEXURE-1B****Schedule****Schedule for bye-election from 13-Kandhamal Parliamentary Constituency of Odisha**

Date of Issue of Gazette Notification	Last Date for Nominations	Date for Scrutiny of Nominations	Last date for withdrawal of candidatures	Date of poll if necessary
19.09.2014 (Friday)	26.09.2014 (Friday)	27.09.2014 (Saturday)	29.09.2014 (Monday)	15.10.2014 (Wednesday)

Date of Counting : 19.10.2014 (Sunday)

Date before which election shall be Completed : 22.10.2014 (Wednesday)