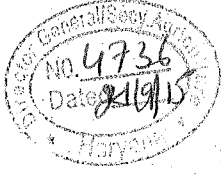


499/DSE II  
28/9/15

2103  
21/9/15



फाईल न0 8/2/2015-एम0सी0  
हरियाणा सरकार  
मोनीटरिंग एवं कोरडीनेशन सैल

DA  
21-9-15

JDC(A) (Punm)  
सेवा में

हरियाणा सिविल सचिवालय  
दिनांक चण्डीगढ़ 18-9-2015

- 1 सभी प्रशासकीय सचिवों एवं सभी विभागाध्यक्षों को
- 2 सभी बोर्ड/निगमों को
- 3 सभी मण्डल आयुक्तों एवं सभी उपायुक्तों को

**Subject:- Regarding communications being addressed by Government Servants directly to the Prime Minister.**

1  
21/9/15  
PS/A

उपरोक्त विषय के संदर्भ में ।

श्री प्रदीप कुमार सिन्हा, मंत्रीमण्डल सचिव, भारत सरकार का अर्ध-सरकारी पत्र आपको इस अनुरोध के साथ भेजा जाता है कि संलग्न पत्र में दी गई हिदायतों अनुसार कार्यवाही की जाये और की गई कार्यवाही से सरकार को अवगत करवाये ।

श्रीमा अश्वला  
अधीक्षक

कृते प्रधान सचिव, हरियाणा सरकार,  
मोनीटरिंग एवं कोरडीनेशन सैल

आन्तरिक वितरण

- 1 अवर सचिव, राजनैतिक
- 2 अवर सचिव, स्थापना शाखा-1,11

21/9/15  
A.21

प्रदीप कुमार सिन्हा  
PRADEEP K. SINHA



मंत्रिमंडल सचिव  
भारत सरकार  
CABINET SECRETARY  
GOVERNMENT OF INDIA

DO No. 501/1/4/2014-CA.V



Dated: 17<sup>th</sup> August, 2015.

Dear Chief Secretary/Administrator,

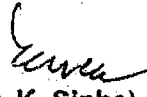
It has been observed that communications are being addressed by Government servants directly to the Prime Minister/Prime Minister's Office on service matters and other issues, which is a violation of Conduct Rules.

2. As you are aware, instructions have been issued time and again regarding the proper channel for representations/communications to be made by Government servants on their service matters and other issues. As per these instructions, whenever, in any matter connected with his service rights or conditions, a Government servant wishes to press a claim or to seek redressal of a grievance, the proper course for him is to address his immediate official superior, or Head of his office, or such other authority at the appropriate level as is competent to deal with the matter in the organisation. Adequate instructions are also available in the matter of submission of representation by Government servants and disposal of representations by the authorities concerned. As such submission of representations directly to higher authorities by-passing the prescribed channel of communication is a violation of Conduct Rules and has to be viewed seriously.

3. I would request you to reiterate the instructions on the subject for strict compliance and appropriate action may be taken against those who violate such instructions.

With regards,

Yours sincerely,

  
(P. K. Sinha)

Shri D.S. Dhesi  
Chief Secretary,  
Govt. of Haryana,  
Secretariat,  
Chandigarh.

फाईल न० 8/2/2015-एम०सी०  
हरियाणा सरकार  
मोनीटरिंग एवं कोरडीनेशन सैल

हरियाणा सिविल सचिवालय  
दिनांक चण्डीगढ़ 18-9-2015

सेवा में

- 21/9/15
- 1 सभी प्रशासकीय सचिवों एवं सभी विभागाध्यक्षों को
  - 2 सभी बोर्ड/निगमों को
  - 3 सभी मण्डल आयुक्तों एवं सभी उपायुक्तों को

**Subject:-** Regarding communications being addressed by Government Servants directly to the Prime Minister.

उपरोक्त विषय के संदर्भ में ।

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अधीक्षक

कृते प्रधान सचिव, हरियाणा सरकार,  
मोनीटरिंग एवं कोरडीनेशन सैल

आन्तरिक वितरण

- 21/9/15  
A-II
- 1 अवर सचिव, राजनैतिक
  - 2 अवर सचिव, स्थापना शाखा-1,11

प्रदीप कुमार सिन्हा  
PRADEEP K. SINHA



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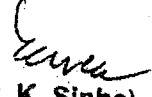
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