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9/6/15

From

The Additional Chief Secretary to Government of Haryana,  
Agriculture Department.

DA  
9/6/15  
JDCA  
ADDC  
DSS  
9/6/15  
PS/DCA  
AST


To

1. The Director General Agriculture, Haryana, Panchkula.
2. The Director General Horticulture, Haryana, Panchkula.
3. The Chief Administrator,  
Haryana State Agriculture Marketing Board, Panchkula.
4. The Managing Director,  
Haryana Seeds Development Corporation, Panchkula.
5. The Managing Director,  
Haryana Land Reclamation & Development Corporation,
6. The Managing Director,  
Haryana State Warehousing Corporation, Panchkula.
7. The Managing Director,  
Haryana Agro-Industries Corporation, Panchkula.
8. The Director,  
Haryana State Seeds Certification Agency,  
Panchkula.
9. The Registrar,  
Chaudhary Charan Singh, Haryana Agriculture University Hisar

Memo No. ~~1396~~ 1406 - Agri. II (4)-2015/11420  
Chandigarh, Dated the 4/6/2015

**Subject: Quoting of telephone number by Govt. Employee at the time of submission of pension papers.**  
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Enclosed please find herewith a copy of the letter no 68/2/2001-3Pension(FD) dated 29-04-2015 received from Principal Secretary Govt to Haryana, Finance Department on the subject noted above for information and further necessary action.

  
Superintendent,  
for Additional Chief Secretary to Govt. of Haryana,  
Agriculture Department. f

PS/Hydr

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26-05-2015

No. 68/2/2001-3Pension (FD)

From

Principal Secretary to Government, Haryana,  
Finance Department.

*[Signature]*

DHANPAT SINGH, IAS

Adl. CS Agri

7/5/2015

To

1. All Heads of Departments in Haryana.
2. Commissioners, Ambala, Hisar, Rohtak & Gurgaon Divisions.
3. All Deputy Commissioners, Haryana.
4. Registrar, Punjab & Haryana High Court, Chandigarh.

CA, HSA MB

DG, Agri

MD, HAIL

MD, HSDC

MD, HLRDC

DG, Horti

MD, HSDC

11/5/15

Dated Chandigarh, the 29 April, 2015.

1406  
21/5/15

**Subject:- Quoting of telephone numbers by Govt. Employee at the time of submission of pension papers.**

Sir/Madam,

I am directed to invite your attention to the instructions issued by this Department vide letters No. 68/2/2001/FD/Pension/SAP dated 10.10.2006, 19.12.2007, 14.10.2011 & No. 68/2/2001-3Pension (FD) dated 18.06.2012, 29.08.2012, 03.07.2014 and 11.12.2014 on the subject cited above.

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It has been observed that though instructions have been issued by State Government from time to time, some departments are not sending the pension cases of government employee on time to Principal Accountant General, which result in unnecessary delay in finalization of pension.

To avoid such delay in finalizing the pension, now it has been decided that all Pension Sanctioning Authorities are directed to quote the telephone number of government employee at the time of submitting pension papers and also telephone number of DDO concerned on it.

You are, therefore, requested that the above instructions be conveyed to all officers/officials dealing with pension cases for strict compliance.

A copy of these instructions is also available on Finance Department website and can be downloaded from the site [www.finhry.gov.in](http://www.finhry.gov.in).

The receipt of these instructions may be acknowledged.

Yours faithfully,

*Santosh Sharma*  
**Under Secretary Finance (Pension)**  
for Principal Secretary to Government, Haryana,  
Finance Department.

A copy is forwarded to following for information and necessary

action:-

1. The Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries to Government Haryana.
3. All the Principal/ Administrative Secretaries to Govt. Haryana.

*Santosh Sharma*  
**Under Secretary Finance (Pension)**  
for Principal Secretary to Government, Haryana,  
Finance Department. *W*

To:

1. The Chief Secretary to Government Haryana.
2. All the Additional Chief Secretaries to Government Haryana.
3. All the Principal/ Administrative Secretaries to Govt. Haryana.

U.O. No. 68/2/2001-3Pension (FD) Dated, Chandigarh the **29.04.2015**  
Endst No. 68/2/2001-3Pension (FD) Dated, Chandigarh the **29.04.2015**

A copy each is forwarded to the Principal Secretary/Additional Principal Secretary I & II/Officers on Special Duty I & II/Special Senior Secretaries/Secretaries/Private Secretaries to Chief Minister/Ministers/Minister of State, Haryana for information and necessary action:-

*Santosh Sharma*  
**Under Secretary Finance (Pension)**  
for Principal Secretary to Government, Haryana,  
Finance Department. *W*

To

The Principal Secretary/Additional Principal Secretary I & II/Officers on Special Duty I & II/Special Senior Secretaries/Secretaries/Private Secretaries to Chief Minister/Ministers/Minister of State, Haryana for information and necessary action:-

Endst No. 68/2/2001-3Pension (FD) Dated, Chandigarh the **29.04.2015**

A copy alongwith 10 spare copies is forwarded to Principal Accountant General (A&E)/Audit, Haryana, Chandigarh for information and necessary action.

*Santosh Sharma*  
**Under Secretary Finance (Pension)**  
for Principal Secretary to Government, Haryana,  
Finance Department. *W*

Endst No. 68/2/2001-3Pension (FD) Dated, Chandigarh the **29.04.2015**

**Subject:** Quoting of telephone numbers by Govt. Employee at the time of submission of pension papers.

A copy alongwith 50 spare copies is forwarded to the Director Treasuries and Accounts Department Haryana for circulating amongst TOs/ATOs.

*Santosh Sharma*  
**Under Secretary Finance (Pension)**  
for Principal Secretary to Government, Haryana,  
Finance Department. *MS*

Endst No. 68/2/2001-3Pension (FD) Dated, Chandigarh the **29.04.2015**.

A copy is forwarded to the In-charge, Computer Cell, Finance Department for placing it on the official website of Finance Department.

*Santosh Sharma*  
**Under Secretary Finance (Pension)**  
for Principal Secretary to Government, Haryana,  
Finance Department. *MS*

53313—F.D.—H.G.P., Chd.