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Immediate

From

The Additional Chief Secretary to Government of Haryana,
Agriculture Department.

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1. The Director of Agriculture, Haryana, Panchkula.
2. The Director General Horticulture, Haryana, Panchkula.
3. The Chief Administrator,
Haryana State Agriculture Marketing Board, Panchkula.
4. The Managing Director,
Haryana Seeds Development Corporation, Panchkula.
5. The Managing Director,
Haryana State Warehousing Corporation, Panchkula.
6. The Managing Director,
Haryana Land Reclamation & Development Corporation,
Panchkula.
7. The Managing Director,
Haryana Agro-Industries Corporation, Panchkula.
8. The Director,
Haryana State Seeds Certification Agency,
Panchkula.
9. The Vice Chancellor,
CCS Haryana Agriculture University, Hisar.

Memo No. 1786-Agri. II (4)-2015/12489
Chandigarh, Dated the 30/6/2015

Subject: A week long cleanliness drive to be conducted from 24th June to 1st July, 2015 in all offices of Haryana Government.

Enclosed please find herewith a copy of letter No. 62/23/2015-6GSI, dated 23.6.2015 received from Under Secretary, General Administration Department, General Services-I Branch on the subject cited above for strict compliance.

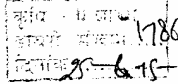

Superintendent,
for Additional Chief Secretary to Govt. of Haryana,
Agriculture Department. R

3215-USA
24-06-15

Please endorse a copy to all
the Boards of Corporations of Agriculture
Department for strict compliance.

No.62/23/ 2015-6GSI
Government of Haryana,
General Administration Department
(General Services-I Branch)

DHANPAT SINGH, IAS
Addl. CS Agri
23.06.15



Chandigarh June 23, 2015

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Head of Departments.
3. The Divisional Commissioner, Ambala/ Hisar/ Rohtak/ Gurgaon Division.
4. All the Registrars of Universities in Haryana State.
5. All the Deputy Commissioners in Haryana State.

Subject: A week long cleanliness drive to be conducted from 24th June to 1st July, 2015 in all offices of Haryana Government.

Sir/Madam,

Please refer to the subject noted above. A D.O. letter dated 8th June, 2015 received from Sh. Ajit Seth, Cabinet Secretary, Government of India wherein he informed that to ensure an improved work culture and work environment including hygiene and cleanliness of the work place, the Government of India is going to carry out a week long cleanliness drive from 22nd to 26 June, 2015 in all the Ministries/Departments of the Government of India.

He further informed that cleanliness is an all-time activity to be conducted regularly and the week long drive is only to bring the matter into focus once again. He urged the cooperation of State Governments in keeping Government offices clean.


In this regard the State Government has decided that a week long cleanliness drive will be carried out from 24th June to 1st July, 2015 in all offices of the State Government and State Public

Undertakings. You are, therefore, requested to give renewed attention to the following activities on priority:-

- (i) Upkeep and Cleaning of offices including common area premises, toilets, stairs, lifts, etc.
- (ii) Upkeep and Cleaning of the areas outside the office including parking lots, pathways, etc.
- (iii) Disposal of unusable vehicles/furniture/electronics & electrical equipment, etc.
- (iv) Weeding out of old files/records, etc. after adopting the due procedure.

It is further requested that to keep up the tempo of the cleanliness drive, you may ensure that inspections are carried out regularly. A Nodal Officer in your Department/Office may be appointed for monitoring of regular inspections.

These instructions may be followed meticulously.


Under Secretary, General Administration,
for Chief Secretary to Government Haryana