

Proforma for inspection of insecticides manufacturing units in Haryana state.

1.	Name of the manufacturing unit	
2.	Location/Address of the unit	
3.	Purpose	
	a) New Licence	
	b) Renewal of Licence	
	c) Addition of new products/ items	
	d) Annual/ Surprise Inspection	
	e) Any other	
4.	Is the Unit registered with DGT/Department of Industries & Commerce ?	
	If so, the Number and Year of Registration	
5.	Is the Unit certified by the Authority under Factories Act ?	
6.	Infrastructural Facilities:	
(a)	(i)	Whether sufficient provisions have been made for storage of raw material and finished products of EC, WP, DP, Weedicides etc separately.
	(ii)	Has the Unit separate sheds and machinery required for the formulation of EC, WP, DP, Weedicides etc ?
	(iii)	Is the machinery in working order ?
(b)	Details of Machinery (List to be attached)	
	(i)	For EC formulation.
	(ii)	For DP formulation.
	(iii)	For WP formulation.
	(iv)	For Weedicides.
	(v)	For any other.
7.	Laboratory	
	Is the Laboratory equipped as per ISI requirements (List of equipments to be given)	
	1	
	2	
	3	
	4	
	5	
8.	Internal analysis of pesticides carried out:	
	Year	Name(s) of product(s)
		Standard
		Misbranded
	Frequency of analysis of different chemicals and their results.	
9.	Whether Bathroom/Toilet facilities have been provided at the site.	

10.	Has the Unit made adequate arrangements for fire-fighting devices ?		
	If yes, details of systems provided.		
11.	Details of arrangements made for discharge of dust particles, fumes, effluents etc. If yes, details of systems provided.		
12.	Expert staff connected with the manufacturing:		
	a)	Name	
	b)	Qualification	
	c)	Experience	
	d)	Residential Address	
	e)	Other staff	
13.	Responsible Person nominated:		
	a)	Name	
	b)	Father's Name	
	c)	Qualification	
	d)	Experience	
	e)	Residential Address	
14.	Are they doing any contract formulation ? If yes, for whom and for which items.		
15.	Are the products manufactured by the Unit marketed by any other agency? If so, name & address thereof.		
16.	Source of procurement of TGM (Technical Grade Material)		
	Quality assurance for TGM (Technical Grade Material)		
	i)	Testing facilities for TGM	
	ii)	No. of tests carried out for TGM	
	iii)	Frequency of tests.	
17.	Quantity of pesticides (product-wise) formulated (attach list) during the period to		
18.	Has the Unit adequate & proper facilities like:		
	a)	Sufficient area for formulation & storage.	
	b)	Separate sections for liquid/ power/ granules/ herbicides.	
	c)	Vessels fitted with stirrers, filter, storage tanks for solvents for liquid formulation.	
	d)	Filling & packing lines for powder, WP formulation, grinding mill Pulverizer, jet mill etc with blenders.	

	e)	Filling & sealing line for formulation and granules, granulated plant with accessories.	
	f)	Sufficient technical manpower (Details).	
19.		How are the used containers/ packing and washing disposed off?	
20.		Is drinking water facility sufficient for the workers at the factory premises ?	
21.		Are the workers being trained in safety measures and handling of savoury equipments etc?	
22.		Has the Unit provided protective clothing to the workers? Detail of protective clothing & respiratory devices being used.	
23.		Has the Unit made arrangements for adequate power supply (Electricity).	
24.		Has the firm valid Air/Water consents from Pollution Control Board, Haryana? If so, the dates of their validity.	
	1-	Air	
	2-	Water	
25.	Has the Unit applied for		
	a)	Registration of new products to the Registration Committee, Ministry of Agriculture, Govt. of India. If so, No. & date of application.	
	b)	Securing a licence to manufacture and sale to the Licensing Officer notified/appointed by the State other than Haryana. If so, name of the State.	
	(1)	Manufacturing State(s)	
	(2)	Selling State(s)	
26.	a.	Are the medical facilities available in the factory premises?	
	b.	Has the Unit ISI standard book on symptoms of poisoning and treatment?	
	c.	Are the workers being examined medically periodically? If yes, at what intervals?	
	d.	Is the Unit maintaining sickness record of its employees?	
	e.	Number of persons affected by the pesticides within three years.	
	f.	Is the medical expert of the Unit familiar with pesticide poisoning?	
	g.	Name of Medical Officer with qualification.	
	h.	How far his clinic is situated.	
	i.	What are the arrangements to take the patient to the doctor, if doctor is part-time?	
	j.	Are the antidotes readily available and facilities for first aid measures including artificial respiration?	

27.	Any other item which is not covered above.	
28.	Recommendation of the inspecting officers.	

Date:

Signatures of Inspecting Officers with Seal